

ECDL Testing – Jan/Feb 2019

CLOSING DATE: 22nd October 2018

(Examinations will be held on Saturdays)

CANDIDATE'S INFORMATION:

ID Card Number: _____

Name: _____

Surname: _____

Date of Birth: _____

Gender: Male (M) Female (F) Other (X)

Year: _____

Address: _____

Locality: _____

Post Code: _____

E-Mail Address: _____

Tel No: _____

Mobile No: _____

Applications not endorsed by the Head of School (school stamp, signature and date) shall not be processed.

To be completed by Head of School/delegate

Stamp, Signature and Date

IMPORTANT

➤ State your **ECDL REGISTRATION NUMBER** (Username): **MTRN** _____

Candidates who have already sat for any ECDL Module through our Department or through a private centre must have an ECDL Registration Number.

PLEASE TICK ✓ MODULES YOU WISH TO SIT FOR: EACH MODULE COSTS €6.80

(DO NOT SEND ANY MONEY WITH THIS APPLICATION, YOU WILL RECEIVE AN INVOICE AND PAYMENT INSTRUCTIONS BY EMAIL AND ALSO BY POST)

BASE MODULES

Computer Essentials

Online Essentials

Word Processing

Spreadsheets

STANDARD MODULES

Presentation

Using Databases

IT Security

I understand that the Examinations Department requires my personal details to process my application according to the provisions of the Data Protection Act.*

Date: _____ Candidate's Signature: _____

Guardian's Signature: _____

(if candidate is under 16 years of age)

* **DATA PROTECTION**

A copy of the Data Protection Policy may be obtained from the Department of Examinations, Floriana, or from the Gozo Examinations Centre, Victoria. This policy is also available through the Internet on the Department's website on www.exams.gov.mt.

Queries or issues regarding personal details, including sensitive data are to be addressed to the Data Controller, Examinations Department, The Mall, Floriana.

For Office Use Only

Serial Number: _____

Received By: _____

Entered in Computer by: _____