

# ECDL Testing – JULY 2018

CLOSING DATE: 26 March 2018

(Examinations will be held between Saturday 14<sup>th</sup> July 2018 and Wednesday 25<sup>th</sup> July 2018)

## CANDIDATE'S INFORMATION:

ID Card Number: \_\_\_\_\_

Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Gender:  Male (M)  Female (F)  Other (X)

Year: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Locality: \_\_\_\_\_

Post Code: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Tel No: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Applications not endorsed by the Head of School (school stamp, signature and date) shall not be processed.

To be completed by Head of School/delegate

\_\_\_\_\_  
Stamp, Signature and Date

## IMPORTANT

➤ State your **ECDL REGISTRATION NUMBER** (Username): **MTRN**\_\_\_\_\_

*Candidates who have already sat for any ECDL Module through our Department or through a private centre must have an ECDL Registration Number.*

**PLEASE TICK ✓ MODULES YOU WISH TO SIT FOR: EACH MODULE COSTS €6.80**

**(DO NOT SEND ANY MONEY WITH THIS APPLICATION, YOU WILL RECEIVE AN INVOICE AND PAYMENT INSTRUCTIONS BY EMAIL AND ALSO BY POST)**

### BASE MODULES

Computer Essentials

Online Essentials

Word Processing

Spreadsheets

### STANDARD MODULES

Presentation

Using Databases

IT Security

I understand that the Examinations Department requires my personal details to process my application according to the provisions of the Data Protection Act.\*

Date: \_\_\_\_\_ Candidate's Signature: \_\_\_\_\_

Guardian's Signature: \_\_\_\_\_

*(if candidate is under 16 years of age)*

### \* **DATA PROTECTION**

A copy of the Data Protection Policy may be obtained from the Department of Examinations, Floriana, or from the Gozo Examinations Centre, Victoria. This policy is also available through the Internet on the Department's website on [www.exams.gov.mt](http://www.exams.gov.mt). Queries or issues regarding personal details, including sensitive data are to be addressed to the Data Protection Officer, Examinations Department, The Mall, Floriana.

### **For Office Use Only**

Serial Number:

Received By:

Entered in Computer by: