

## LOCKER POLICY

The idea behind the locker system is to provide a lockable place where students can store unnecessary books and other items, thus decreasing the heavy load of the school bag from home to school, vice-versa and within the school premises.

Lockers help students learn to become responsible citizens. For this to be achieved, the use of the school locker must be an organised activity. Lockers thus:

- are to be used only to **store books and other school items**;
- should **not be used to store prohibited items** such as mobile phones / mp3 ...;
- incur an **expense of €5 per year**;
- some lockers need a **padlock** which must be provided by the student;
- some lockers are **locked using a key** provided by the school;
- **if the key is lost the student must pay a penalty of €2.00 to have the key replaced. If a key is not repaid by the end of the scholastic year, no locker will be issued for the next scholastic year until the lost key is replaced;**
- **are numbered and each locker will be listed against the student's name.** Students may NOT exchange lockers with others unless permission is granted by Form Teacher through Block Assistant Head;
- **might be checked** for their contents by the Head, Assistant Head and/or other staff members as directed by the school administration;
- lease runs from the second week of October until the second week of May;
- can be used during Form Teacher Time, the first 5 minutes of the 1<sup>st</sup> lesson (when there is Assembly) and the first 5 minutes of every break ONLY. If a student forgets things in the locker **permission will not be granted to the student** to go to the home class since he/she will be disturbing other teachers;
- Students who forget their locker key regularly at home, will be kept for a mid-day break detention or assigned points as deemed fit by the block Assistant Head;
- **LOCKERS ARE NOT TO BE OPENED DURING LESSONS.**

If a student repeatedly shows a lack of responsibility in the use of the school locker he/she will be stopped from using the locker for a span of time and/or the locker might be taken away and students will NOT be given back the money paid for it.