

## **BEHAVIOUR POINT SYSTEM & DISCIPLINARY ACTIONS**

The school has a Behaviour Point System in order to control students' behaviour. This will help us Reward Positive Behaviour while Sanctioning Unacceptable Behaviour.

**ALL SCHOOL POLICIES NEED TO BE EMPHASISED IN CLASS BY ALL TEACHERS.**

**DISCIPLINE IN THE SCHOOL AND CLASS IS EVERYBODY'S RESPONSIBILITY.**

When a student misbehaves in the school, on school transport or during an outing, he/she will incur points according to the seriousness of the offence. **IT IS IMPORTANT THAT CLASS TEACHERS USE THIS POINT SYSTEM AND ESTABLISH THEMSELVES AS THE AUTHORITY IN CLASS OTHERWISE THEIR PRACTICE WILL SUFFER.**

- Teachers should **lay their own rules** in class.
- Teachers should **be watchful** on students even during change of lessons.
- Teachers are to ensure that **students are seated according to the class seating plan** and in SINGLE ROWS.
- Teachers teaching sets/groups are to **devise their own seating plan** for their lessons and students need to sit accordingly ALSO IN SINGLE ROWS.
- Teachers have **a right to give points** BUT according to the established structure.
- Teachers are **to inform parents when their son/daughter is NOT conforming.** It is NOT enough that teachers inform Assistant Head. School has an sms/parents' email system which can be utilised for such purposes.
- Improper behaviour is to be reported in written format by the teacher in the report sheets available in the Assistant Head's office. Reports are to be signed by the teacher concerned. **Discipline is everyone's responsibility.**
- Teachers can assign points for missing Homework's via E1. These HW's are to be completed during mid-day break detention, in full coordination with the Form Assistant Head.
- **TEACHERS ARE TO TAKE CARE OF WHAT THEY SAY IN CLASS.** Confrontational episodes and hard words will not lead anywhere. When parents complain of what has been said to their son/daughter, the teacher involved will be asked to call back and explain. **The SMT is not responsible for words said in class irresponsibly.**
- Points add up to be exchanged for deterrents according to the following criteria:

**10** Points or as deemed fit by SMT – **Pink Sheet Report** to be signed by parent and returned to school.

**10** Points – **Mid-Day Break Detention** or as deemed fit by SMT.

**20** Points – two **Mid-Day Break Detentions** or as deemed fit by SMT.

**25** Points – **After School Detention of 1 hour, In-House Suspension, Suspension** from school for one day or more, OR **Student reported to Directorate for Educational Services** for further action as required and as deemed necessary by the administration.

The level of behaviour of a student can vary from **Very Good, Good, Satisfactory, and Unsatisfactory to Highly Unsatisfactory**. Behaviour of each student will be given in the Half-Yearly Reports, Annual Reports and Secondary School Certificate & Profile.